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President: Eunice de Vries

Secretary: Anne Grayden

Treasurer: Peter Mackey

As a matter of expediency given the timeframe of the AGM I have included here, in diagrammatic & summary form, the procedure for dealing with your recorded Motions.

## MOTIONS FLOWCHART

MOVER SPEAKS TO MOTION

SECONDER CAN SPEAK  
TO MOTION NOW (OR  
LATER)

SPEAKER  
AGAINST

SPEAKER  
FOR

RIGHT OF REPLY

VOTE

### To the Movers of Motions & those who wish to speak to the Motions

To the left is a diagram to illustrate the procedure that will be adopted at the 2025 AGM, with the caveat that the Secunder of the Motion may reserve the right to speak later instead of following from the Mover.

There will be time restrictions applied as follows:

- a) the Mover & first Responder will have 3 minutes to state their case. A bell will be sounded at 2.5 minutes, as an alert, & another at 3 minutes to signal the end of the argument.
- b) the discussion proceeds with each subsequent speaker being limited to 2 minutes with a warning bell rung at 1.5 minutes. After the Mover & first Responder have had their say, debate will proceed on the basis of speakers alternating, one speaker for the Motion followed by one speaker against the Motion, until the discussion ends.
- c) No speaker may speak more than twice to the Motion

The fact that we have 2 Motions to deal with, as well as the usual AGM matters, means we will have to adhere strictly to the procedure outlined.

Anne Grayden  
Secretary